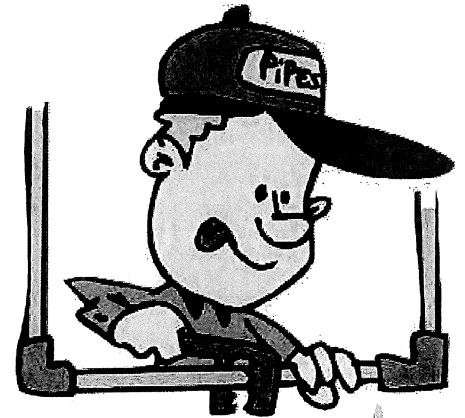


ATTENTION RIVERSIDE CONDOMINIUM RESIDENTS!!!

MAINTENANCE CONTACT UPDATE

Please be advised that the Riverside Condominium Maintenance Supervisor has changed. We are providing you the updated contact information for your records below. Please save this information so you have the proper contact information on file.

JIM CLEER
MAINTENANCE SUPERVISOR
954-732-0131



How to report leaks for repair:

- Interior leaks are the responsibility of the owner of the property and must be repaired by the owner in a prompt manner.
- Exterior leaks should be reported to maintenance upon being noted. Repairs will be made as soon as possible.
- Any emergency situations should be reported to Emergency Services if required and a follow up report of the leak should be reported to maintenance upon normal business hours.

Please remember that our maintenance supervisor for the community does not work 24-7. Please only contact the maintenance supervisor during normal business hours (Monday-Friday 8:00am to 3:00 pm).

Please note if you are locked out of your home you must call a Locksmith.

We are updating our contact list we will be notifying the tenants/owners for their contact information. **Enclosed is a separate notice-please fill this out and put in the maintenance drop box by the shed.**

Due to an emergency that would affect the outside of the unit, we would need access to your unit if an emergency without prior notification. Thank you on behalf of Riverside Condominium Board of Directors

For any other Emergency call 911- Volusia County Sheriff 386-943-8276

Laura@bonomgmt.com

Riverside Condominium C/o Bono Management

Important Information Contact Form

This form must be filled out by December 18, 2017 by all residents. Please drop off the form in the box near the office maintenance shed. If there is an emergency and proper information is not provided for maintenance or management to contact you regarding the unit you live in the association will enter, due to an emergency per the association Governing Documents. Thank you for your cooperation and filling out this form. If you should have any questions please feel free to contact Laura Prevesk, Community Mgr. 407-233-3560 ext. 111

RIVERSIDE _____ UNIT _____

NAME _____

ALL RESIDENTS & TENANTS NAMES LISTED

TOTAL NUMBER OF OCCUPANTS LIVING IN UNIT _____

LANDLORD

NAME _____ PH# _____

PETS _____ SIZE _____ TYPE _____ WEIGHT _____

EMAIL _____, ALTERNATE CONTACT PH _____

FOR RIVERSIDE OFFICE USE ONLY:

PER THE ASSOCIATION BOARD OF DIRECTORS RIVERSIDE AT DEBARY CONDOMINIUM

PLEASE NOTE ALL INFORMATION WILL BE KEPT CONFIDENTIAL
